Procedures for Faculty

- Familiarize yourself with the Show Me Renewal Plan and the information on the Show Me Renewal website specific to faculty.
- If a faculty or staff member begins to feel sick or exhibit COVID-19 symptoms, they are encouraged to seek medical care and to avoid campus and the worksite, with the exception of appropriate health care facilities.
- Anyone experiencing a medical emergency should call 911.
- If an employee is advised by a health care provider to be tested for COVID-19, they should stay home until results are known.
- If an employee tests positive for COVID-19, they must stay home and self-isolate. They should not visit campus or any public areas.
- Faculty who test positive for COVID-19 may choose to inform their dean or department chair of the nature of their test. They will need to work with their department chair to determine any change in how their class is taught. If they will not be able to fulfill job duties because of a positive COVID test, they should work with their chair so appropriate arrangements can be made. If it is known that a specific population has been exposed, a health message will be sent to that population by the contact tracing team.
- Please see HR-700 for additional guidance on HR leave policies related to COVID-19.
- Federal privacy laws HIPAA and FERPA prohibit the university from disclosing individual identities and any personally identifying information of individuals who test positive. If you are made aware of someone who has tested positive for COVID-19, you also should not share any medically sensitive information.

Reporting Procedures for Students

- If a student begins to feel sick or exhibit COVID-19 symptoms, they are encouraged to seek medical care and to avoid campus, with the exception of appropriate health care facilities.
- Any MU student in residence experiencing a medical emergency should call 911.
- Students are not currently required to notify instructors or the university of a positive case. However, students should inform their instructors if they will not be able to attend class in person for a period of time, and instructors will provide accommodations as planned for the medical absences.
- While waiting for the COVID-19 test results, the student should stay home.
- A health care provider or the MU Student Health Center will let the student know if they test positive, usually within 24 hours of testing.
- After receiving a positive test result, the student will hear from a Columbia/Boone County Public Health and Human Services contact investigator to initiate contact
The university will cooperate with public health staff, as needed. The student will then be asked to isolate for 14 days. Students who test positive will be encouraged to isolate at home if it is safe and possible to do so.

- The Student Health Center will determine what notifications need to occur based on the criteria of their working agreement with Columbia/Boone County Public Health authorities.
- The contact tracing team will maintain high standards of communication and confidentiality in accordance with HIPAA, FERPA and state communicable disease laws. MU’s contact tracing team will report to the MU Student Health Center.
- COVID-19 positive students who live on campus should inform Residential Life and will be contacted by a contact tracer.
- Once in isolation, students will hear from a Mizzou Care Team member who will offer to contact the student’s dean and the student’s academic advisor to let them know they will not be attending class due to health reasons. The academic dean would then inform their instructors via email, copying the student on that message and encouraging them to stay in contact with their instructors regarding your coursework.
- COVID-19 positive students who live off-campus should stay home during this time. They will also hear from a public health contact investigator who will start contact tracing. They can email the Mizzou Care Team (careteam@missouri.edu) if they would like additional support.
- If an instructor has concerns about how a student is following COVID-19 policies and protocols, please fill out a COVID Safety Measures Reporting Form.
- For more information on the quarantine procedures, please see the Show Me Renewal Plan.

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